

緊急聯絡資料表格  
EMERGENCY CONTACT FORM



仲量聯行

大廈名稱 Building Name : Entertainment Building (娛樂行)

公司名稱 Company Name : \_\_\_\_\_ (English 英文)  
\_\_\_\_\_  
(Chinese 中文)

單位 Unit \_\_\_\_\_ 樓層 Floor \_\_\_\_\_

郵寄地址 (如有別上述地址) Postal Address \_\_\_\_\_  
(if different from the above stated): \_\_\_\_\_

(I) Property Management Matter

Contact Persons During Office Hours (辦公時間內聯絡人士):

Person(s) to be contact (聯絡人士) Position (職位) Contact No. (聯絡電話)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Fax No. (傳真機號碼): \_\_\_\_\_

Contact Persons After Office Hours (非辦公時間內聯絡人士):

Person(s) to be contact (聯絡人士) Contact No. (聯絡電話)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

(II) Leasing Matter

Contact Persons about Leasing Matter (有關租務事宜之聯絡人士):

Person(s) to be contact (聯絡人士) Position (職位) Contact No. (聯絡電話)

1. \_\_\_\_\_
2. \_\_\_\_\_

Working Hours (辦公時間):

Monday – Friday (星期一至五) : \_\_\_\_\_ hours to \_\_\_\_\_ hours

Saturday (星期六) : \_\_\_\_\_ hours to \_\_\_\_\_ hours

Lunch Hours (午膳時間) : \_\_\_\_\_ hours to \_\_\_\_\_ hours

Total Employee Numbers (僱員人數) : \_\_\_\_\_

公司簽署及蓋章  
Company Chop & Authorized Signature

日期  
Date

仲量聯行物業管理有限公司  
香港英皇道 979 號多盛大廈 17 樓  
公司牌照號碼: C-006182

Our quality assurance accreditation  
ISO 9001 Quality Management System  
ISO 14001 Environmental Management System  
ISO 50001 Energy Management System  
OHSAS 18001 Occupational Health and Safety Management System

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