



仲量聯行

ENTB-FORM-MGT-62-B
Revised on 20/7/2012

緊急聯絡資料表格
EMERGENCY CONTACT FORM

大廈名稱 **Entertainment Building (娛樂行)**
Building Name : _____

公司名稱 _____ (English 英文)
Company Name : _____ (Chinese 中文)

單位 _____ 樓層 _____
Unit _____ Floor _____

郵寄地址 (如有別上述地址) _____
Postal Address _____
(if different from the above stated): _____

Contact Persons During Office Hours (辦公時間內聯絡人士) :

<u>Person(s) to be contact (聯絡人士)</u>	<u>Position (職位)</u>	<u>Contact No. (聯絡電話)</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Fax No. (傳真機號碼) : _____

Contact Persons After Office Hours (非辦公時間內聯絡人士) :

<u>Person(s) to be contact (聯絡人士)</u>	<u>Contact No. (聯絡電話)</u>
1. _____	_____
2. _____	_____
3. _____	_____

Working Hours (辦公時間) :

Monday – Friday (星期一至五) : _____ hours to _____ hours
 Saturday (星期六) : _____ hours to _____ hours
 Lunch Hours (午膳時間) : _____ hours to _____ hours
 Total Employee Numbers (僱員人數) : _____

公司簽署及蓋章
Company Chop & Authorized Signature

日期
Date